

Dust Mopping

1. Preparation

Be sure that you pre-treat your dust mop 8-10 hours before use with a water based dust mop treatment. This allows time for the dust mop treatment to spread throughout the dust mop and will eliminate streaks on the floor. Remove any gum from the floor with a putty knife.

2. Dust Mop Area

Use a dust mop for the appropriate size for the floor space that needs to be dusted. Start at one end of an area. Hold the mop handle at approximately a 45 degree angle. Push the dust mop straight ahead. Avoid lifting the mop from the floor or moving it backwards during the dust mopping procedure. Turn at the end of the pass and dust mop in the opposite direction. Overlapping your previous pass about ten inches. Continuing back and forth until you have covered the entire area.

When dust mopping obstructed areas, such as offices or classroom, use a small (24" or 30") dust mop. Start dust mopping at the entrance to the room. Work from the sides of the room to the center. Move furniture as you dust mop and replace it in its correct position.

3. Finishing

Use a dust pan and a counter brush to sweep up accumulated trash. Empty this into a trash container. Be sure to properly clean up the dust mop afterwards.

Key points to remember:

- After usage and clean-up, apply dust mop treatment, in preparation for the next time you dust mop.
- Always hang dust mops with yarn facing away from walls.