

# Damp Mopping

- 1) Place “Wet Floor Signs” at easy-to-see locations near the entrances into the area being cleaned.
- 2) Remove all moveable objects from area(s) to be damp mopped.
- 3) Dust mop floor with an untreated synthetic dust mop to remove loose soil. Use a putty knife or scrapper to remove gum and other foreign matter. Dispose of litter.
- 4) Set equipment in area where work will begin. When mopping a room, start at the farthest corner and work backward toward the door. Keep your mop bucket on the unmopped portion of the floor where it cannot be tripped over.
- 5) Mix your neutral cleaner, according to you manufacturer’s directions, in a clean bucket with a winger. Being sure to use cold water.
- 6) Immerse clean designated mop head into detergent and wring out lightly.
- 7) Begin mopping by framing in the edges of the room and then filling in the center using a figure eight motion.
- 8) When and as required, re-immerses mop in solution, plunge mop up and down to remove soil from mop. Wring out excess moisture and continue damp mopping using same procedure. Be sure to, empty dirty mop water, refill cleaning solution, and rinse out mop head, as needed.
- 9) Always clean your equipment after each use.

## Key Points to Remember:

- Always use COLD water, never HOT.
- Keep your back straight. Do not twist your spine.
- Bend at the knees, not your back.
- Use your arm muscles to move the mop in a figure eight pattern.